

Restoring an Order from History to the Order Picker

Occasionally, an order will accidentally get “delivered” from the “Order Picker” by mistake. Here, we will walk through the procedure to “restore” the order to the “Order Picker.” This is done from the “History” button on the home screen.

1. From the home screen, tap the “History” button.



- Once the history loads, look for the **“transaction”** you would like to **“restore.”** This can be done by typing in the **“Search”** box or scrolling through the list.

The screenshot shows a mobile application interface for a concession stand. At the top, the status bar displays the time as 8:18 PM on Tuesday, March 22, and the battery level at 27%. The app title is "105 Test League - Test Concession". Below the title is a search bar with the placeholder text "Search For (Order #, Name, Cell #, Amount)". The search bar is highlighted with a yellow oval. Below the search bar are two buttons: "Search" and "Clear". The main content area displays a list of transactions, each with a transaction ID, payment method, date and time, status, and amount. The transactions are as follows:

Transaction ID	Payment Method	Date & Time	Status	Amount
TSM-262502	*CC	03/22/2022 8:17PM	Delivered	\$9.00
John Holland - (405) 615-2346				
TSM-262501	*CC	03/22/2022 8:16PM	Delivered	\$9.00
Window 2 005				
TSM-262500	*CC	03/22/2022 8:15PM	PAID	\$8.00
Window 2 004				
TSM-262499		03/22/2022 8:14PM	PAID	\$5.00
Window 2 003				
TSM-262434	*CC	03/22/2022 2:17PM	Delivered	\$2.50
John Holland - (405) 615-2346				
TSM-262404		03/22/2022 10:23AM	DELIVERED	\$8.00
Window 2 No name				
TSM-262403		03/22/2022 10:20AM	REFUNDED	\$3.00
Window 2 JOHN				
TSM-262402		03/22/2022 10:18AM	Delivered	\$2.00
Window 2 No name				
TSM-262401		03/22/2022 10:10AM	Delivered	

At the bottom of the screen, there is a section for "Order Amount" which shows "\$ 0". Below this are three large colored circles representing different actions: a red circle for "Credit Card Refund", a green circle for "Text Message A Receipt", and an orange circle for "Restore To Order Picker".

3. Tap the "Transaction" you would like to "restore." The detail of the items sold will appear in the column on the right.

The screenshot shows a mobile application interface for a concession stand. The top status bar displays the time as 8:18 PM on Tuesday, March 22, and the battery level at 27%. The app title is "405 Test League - Test Concession". Below the title is a search bar with the placeholder text "Search For (Order #, Name, Cell #, Amount)" and buttons for "Search" and "Clear".

The main content area is a list of transactions. A hand icon points to the transaction with ID "TSM-262502 *CC" for "John Holland - (405) 615-2346", which is marked as "Delivered" on 03/22/2022 at 8:17 PM for a total of \$9.00. Other transactions include "TSM-262501 *CC" for "Window 2 005" (\$9.00), "TSM-262500 *CC" for "Window 2 004" (\$8.00), "TSM-262499" for "Window 2 003" (\$5.00), "TSM-262434 *CC" for "John Holland - (405) 615-2346" (\$2.50), "TSM-262404" for "Window 2 No name" (\$8.00), "TSM-262403" for "Window 2 JOHN" (\$3.00), "TSM-262402" for "Window 2 No name" (\$2.00), and "TSM-262401" for "Window 2 No name" (\$2.00).

On the right side, a detailed view of the selected transaction shows a list of items: "1 Monster - Blue" for \$3.00, "2 Corn Dog" for \$4.00, and "1 Pickle" for \$1.00. Below the items list is a summary table:

Order Amount	\$ 8.00
Convenience Fee	\$ 1.00
Charged Amount	\$ 9.00

At the bottom of the screen, there are three circular buttons: a red button labeled "Credit Card Refund", a green button labeled "Text Message A Receipt", and an orange button labeled "Restore To Order Picker".

4. Tap the "Restore to Order Picker" button.

8:18 PM Tue Mar 22 405 Test League - Test Concession

Search For (Order #, Name, Cell #, Amount)

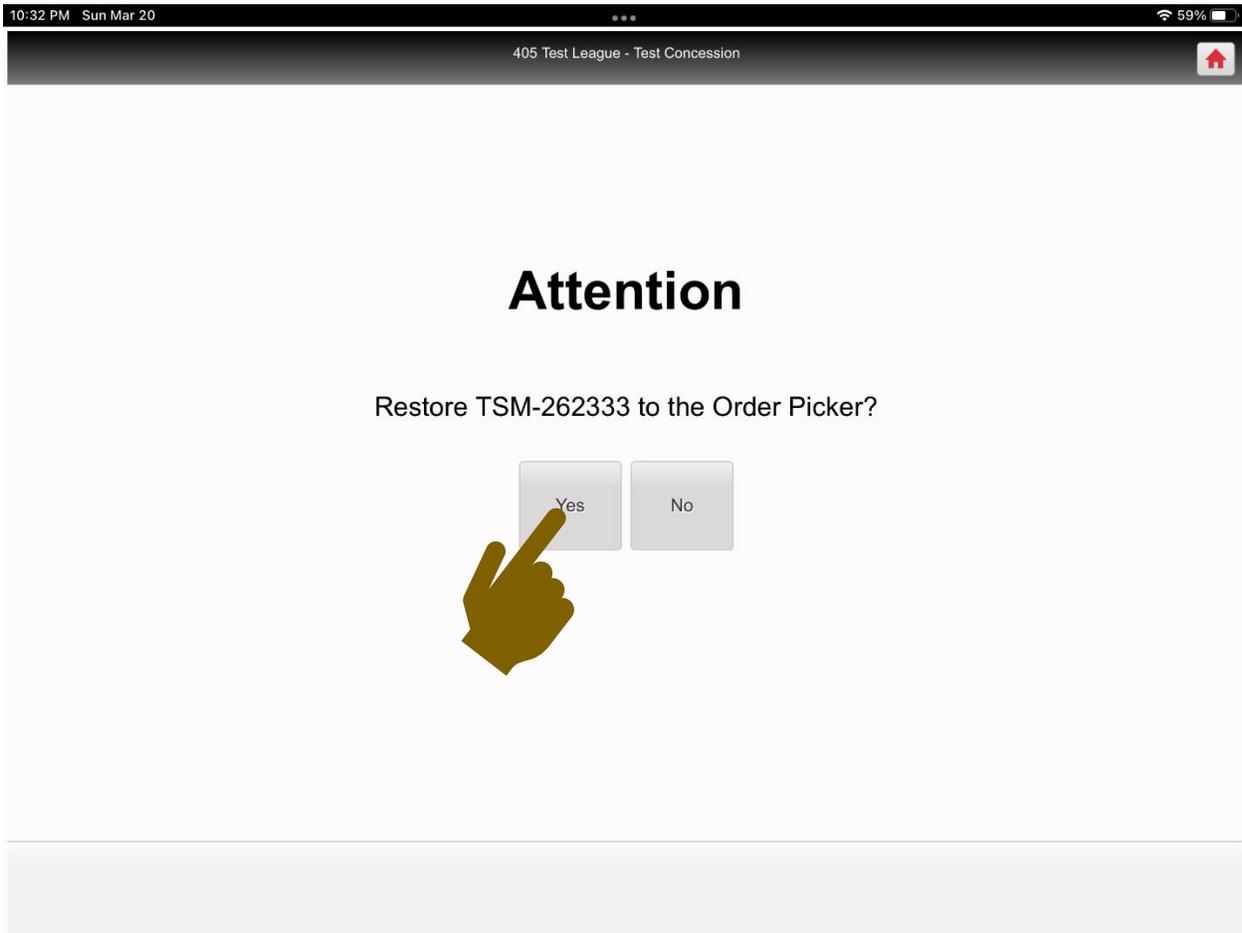
Search Clear

TSM-262502 *CC John Holland - (405) 615-2346	03/22/2022 8:17PM - Delivered \$9.00
TSM-262501 *CC Window 2 005	03/22/2022 8:16PM - Delivered \$9.00
TSM-262500 *CC Window 2 004	03/22/2022 8:15PM - PAID \$8.00
TSM-262499 Window 2 003	03/22/2022 8:14PM - PAID \$5.00
TSM-262434 *CC John Holland - (405) 615-2346	03/22/2022 2:17PM - Delivered \$2.50
TSM-262404 Window 2 No name	03/22/2022 10:23AM - DELIVERED \$8.00
TSM-262403 Window 2 JOHN	03/22/2022 10:20AM - REFUNDED \$3.00
TSM-262402 Window 2 No name	03/22/2022 10:18AM - Delivered \$2.00
TSM-262401 Window 2 No name	03/22/2022 10:10AM - Delivered \$2.00

1 Monster - Blue	\$3.00
2 Corn Dog	\$4.00
1 Pickle	\$1.00
Order Amount	\$ 8.00
Convenience Fee	\$ 1.00
Charged Amount	\$ 9.00

Credit Card Refund Text Message A Receipt Restore To Order Picker

5. An **“Attention”** message will appear. Tap the **“OK”** button.



6. If you go back to the "Order Picker", you will see the order "restored."

