SESSION ORDERS in the POS

Session orders aid the window worker in the case there is confusion about a recent, previous, order. This function allows for a quick look back at orders that have been completed on that particular iPad during the current session. *NOTE: If you exit the POS, the Session Orders are cleared. These are <u>ONLY</u> <i>stored in the current session.*

1. While in the POS, you will see a "Session Orders" column on the left side of the screen.



2. Tap on the order in question. *NOTE: If you ring up an order and don't type a name or ticket number in the "Name" field at time of check out, it will show up in the "Session Orders" column under "No Name."*



3. The order is displayed. Once finished, tap the **"Back"** button.

11:59 PM Fri Mar 18			
11.0A	405 Test Le	ague - Test Concession	
Order: 257184	Amount: \$12.50	Charged: \$0.00	
Hot Dog		1	
Hot Dog		1	
+ Chili			
+ Jalapenos			
+ Cheese			
16oz - Fountain Drink		1	
+ Dr. Pepper			
Cheeseburger		1	
+ Jalapenos			
			Order Total
		< Back	
		6	